

# The General Manager's Report

## July 2019

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- Met with GMB, City representatives to discuss Watershed Infrastructure project funding.
  - Held conference call with staff and DFDR- for a forensic computer system review update.
  - Attended City of Lewes Flood study presentation to the City Planning Committee.
  - Met with the Pilottown Village HOA president to discuss BPW helping the Conservation Service in vacuuming out the PTV pond forebay.
  - Met with State Park and GMB representatives to review design for connection of the Cape Henlopen State Park sewer to the BPWs.
  - Held conference calls with Matt Hartigan and other PSC staff to advance the CPCN application to serve the Mitchell property.
  - Met with D. Preston Lee, P.E., Mayor Becker and Ann Marie Townsend- City Manager to discuss Chesapeake Gas and held phone call with same.
  - Attended WWTP Outfall pre-bid meeting.
  - Held and attended multiple DEMEC Executive Committee meetings in regards to DEMEC Staff issues.
  - Met with Bill Dewey, A.C. Schultes to advance the well development in the Lewes BPW service area.
  - Met with Jack Leshner, Tim Reath and Leland Bishop for review of the Lewes BPW reserve and Defined benefits investments and policies.
  - Attended meeting with GMB engineers, DNREC Clean water and sewer funding representatives to advance the possible funding that could accompany the creation of the Donovan Smith Trailer Park municipal utility offering.
  - Attended meeting with Charlie O'Donnell and Vince Luciani and Austin Calaman to review and advance the many projects the BPW is currently involved.
  - Attended conference calls with Sylint – computer management through our Selective insurers, to mitigate issues from the data breach.
  - Met with Cindy Todd, and other DNREC representatives for sewer project to include the Cape Henlopen State Park.

**Board Calendar 2019-2020**  
**Agenda items for consideration**

April	Annual financial report
May	Officers assignments
June	Project updates
July	Review draft yearend audit financial report efforts First quarter review (April, May, June)
August	Accept annual financial audit for year ended March 31
September	DEMEC annual meeting
October	Six-month financial review- ended September 30
November/December	Lewes Fire Department donation
<b>2020</b>	
January	Strategic Workshop
February	Budget presented after board workshop
March	Approval of the 2020-21 O&M Budget and 2020-24 Capital Budget