

BOARD OF PUBLIC WORKS

Vision

The Board of Public Works exists to improve the quality of life of the customers we serve.

Mission

We are dedicated to providing our current and future customers with utility and other value added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

Regular Meeting

January 23, 2019

4:00 p.m.

City Hall Council Chambers

114 E. Third Street

Agenda

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL

Board Members

D. Preston Lee, P.E.

Jack Leshner

A. Thomas Owen

Robert J. Kennedy, III

Thomas Panetta

Ex-Officio Members

Theodore Becker, Mayor

Darrin Gordon, General Manager

Michael Hoffman, Legal Counsel

3. REVISIONS AND/OR DELETIONS TO THE AGENDA
4. CONSENT AGENDA

- a) Receive the White Marsh Environmental Systems, Inc. Report
- b) Receive Vice-President Report
- c) Receive Secretary Report approval of Minutes dated December 13, 2018 and Special Meeting December 27, 2018
- d) Receive Treasurer Report- discussion of new Auditor selection and review of reserve policy
- e) Receive Asst. Treasurer Report

5. Receive the Presidents Report
6. Receive the General Manager Monthly Report

PRESENTATIONS

7. Presentation of current Solar development at the BPW well field. Scott Lynch, DEMEC (D. Gordon)

OLD BUSINESS

8. Open forum/general discussion of a request by the American Legion to hang banners from BPW power poles. INFORMATION/DISCUSSION/ACTION (D. Gordon/Murt Foss, American Legion)
9. Open forum/general discussion of a proposal for assistance from Diamond State Land Trust to partner in assisting in affordable housing in Lewes. INFORMATION/DISCUSSION/ACTION (D. Gordon/Helen McAdory, Associate Director, DSLT)

10. Open forum/general discussion of the current investment policy guidelines and recommendation to change parameters and time frame to meet guidelines. INFORMATION/DISCUSSION/ACTION (D. Gordon, J. Leshner, Timothy Reath- UBS Consultant)
11. Open forum/general discussion on a resolution to recover credit card fees for monthly payments greater than \$5,000. INFORMATION/DISCUSSION/ACTION (Michael Hoffman)
12. Open forum/general discussion of a resolution regarding undergrounding all utilities in new and substantially remodeled Residences and structures. INFORMATION/DISCUSSION/ACTION (Michael Hoffman)
13. Open forum/general discussion of the Sussex County Wastewater agreement. INFORMATION/DISCUSSION/ACTION (D. Gordon)

NEW BUSINESS

14. Open forum/general discussion of need for a system wide electric study. INFORMATION/DISCUSSION/ACTION (D. Gordon/T. Panetta)
15. Open forum and general discussion to accept a BPW policy for application of installation of communication antennas on BPW power and light poles. INFORMATION/DISCUSSION/ACTION (D. Gordon)
16. Open forum/general discussion of a battery installation at the Schley Avenue power plant property. INFORMATION/DISCUSSION/ACTION (D. Gordon)
17. Open forum/general discussion about a meeting with Chesapeake Gas representatives and how the BPW can help expedite natural gas services to the Lewes citizens. INFORMATION/DISCUSSION/ACTION (D. Preston Lee, P.E.)
18. Open forum/general discussion of the Strategic Planning completed by Spots, Stevens and McCoy. INFORMATION/DISCUSSION/ACTION (Robert Kennedy)
19. Open forum/general discussion on a tax ditch policy. INFORMATION/DISCUSSION/ACTION (D. Gordon)

20. MEETINGS ATTENDED BY BOARD MEMBERS OR STAFF.

21. BOARD OR STAFF REQUESTS FOR AGENDA ITEM(S).

22. CALL TO THE PUBLIC:

Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.

23. CALL TO THE PRESS

24. EXECUTIVE SESSIONS

Executive Session pursuant to 29 Del. C. §10004(b)(4) for the purpose of a strategy session with an attorney at law with respect to pending or potential litigation, when an open meeting would have an adverse effect on the litigation position of the public body.

25. RETURN TO OPEN SESSION

26. OPEN FORUM/GENERAL DISCUSSION AND/OR ACTION ON ANY ITEM FROM THE EXECUTIVE SESSION.

27. ADJOURNMENT

The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.

THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.
Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.

Posted: January 16, 2019 – 4:45pm