

# BOARD OF PUBLIC WORKS

## *Vision*

The Board of Public Works exists to improve the quality of life of the customers we serve.

## *Mission*

We are dedicated to providing our current and future customers with utility and other value added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

## **Regular Meeting December 13, 2018 4:00 p.m. City Hall Council Chambers 114 E. Third Street Agenda**

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL

### Board Members

*D. Preston Lee, P.E.*

*Jack Leshner*

*A. Thomas Owen*

*Robert J. Kennedy, III*

*Thomas Panetta*

### Ex-Officio Members

*Theodore Becker, Mayor*

*Darrin Gordon, General Manager*

*Michael Hoffman, Legal Counsel*

3. REVISIONS AND/OR DELETIONS TO THE AGENDA
4. CONSENT AGENDA

- a) Receive the White Marsh Environmental Systems, Inc. Report
- b) Receive Vice-President Report
- c) Receive Secretary Report approval of Minutes dated September 26, 2018 and October 24, 2018
- d) Receive Treasurer Report
- e) Receive Asst. Treasurer Report

5. Receive the Presidents Report
6. Receive the General Manager Monthly Report

### PRESENTATIONS

7. Presentation of the beautification of lift station #4. (D. Preston Lee, P.E.)

### OLD BUSINESS

8. Open forum/general discussion on accepting the reduction of right-of-way in Angler's Nest.  
INFORMATION/DISCUSSION/ACTION (D. Gordon)

### NEW BUSINESS

9. Open forum/general discussion of a resolution regarding a policy for the criteria of 5G pole attachments to BPW poles and right-of-ways. INFORMATION/DISCUSSION/ACTION (D. Gordon/Michael Hoffman)
10. Open forum/general discussion of a resolution to require all future construction and renovations to make all electric

services underground. INFORMATION/DISCUSSION/ACTION (D. Preston Lee, P.E.)

11. Open forum/general discussion of a resolution that the Lewes BPW will recoup from any customer that pays its monthly bill of greater than \$3000 with a credit card, will also pay the credit card fees.  
INFORMATION/DISCUSSION/ACTION (D. Preston Lee, P.E.)
12. Open forum/general discussion of the Strategic Planning project being done by Spots, Stevens and McCoy.  
INFORMATION/DISCUSSION/ACTION (Robert Kennedy)
13. Open forum/general discussion to give the annual donation to the Lewes Fire Department.  
INFORMATION/DISCUSSION/ACTION (D. Gordon)
14. Open forum and general discussion to forgive the impact fees being paid by the customers being served in the Savannah Place Sewer Installation project. INFORMATION/DISCUSSION/ACTION (D.Gordon)
15. Open forum/general discussion about the progress and outreach to the community concerning the Front Street, Savannah Road project. INFORMATION/DISCUSSION/ACTION (D. Gordon)
16. Open forum/general discussion about scheduling a BPW Workshop post Strategic Planning completion.  
INFORMATION/DISCUSSION/ACTION (D. Gordon)
17. Open forum/general discussion about electric system redundancy and current system capacity.  
INFORMATION/DISCUSSION/ACTION (T. Panetta, D. Gordon)
18. Open forum/general discussion on a program for the American Legion to hang banners on the light poles. INFORMATION/DISCUSSION/ACTION (D. Gordon)

19. MEETINGS ATTENDED BY BOARD MEMBERS OR STAFF.

20. BOARD OR STAFF REQUESTS FOR AGENDA ITEM(S).

21. CALL TO THE PUBLIC:

*Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.*

22. CALL TO THE PRESS

23. EXECUTIVE SESSIONS

*Executive Session pursuant to 29 Del. C. §10004(b)(4) for the purpose of a strategy session with an attorney at law with respect to pending or potential litigation, when an open meeting would have an adverse effect on the litigation position of the public body, pursuant to 29 Del. C. §10004(b)(6) for the purpose of discussion of the content of documents, pursuant to 29 Del. C. §10004(b)(9) for the purpose of discussion on personnel matter in which names, competency and abilities of individual employees are discussed, excluded from the definition of "public record" in §10002 of Title 29, where such discussion may disclose the contents of such documents.*

24. RETURN TO OPEN SESSION

25. OPEN FORUM/GENERAL DISCUSSION AND/OR ACTION ON ANY ITEM FROM THE EXECUTIVE SESSION.

26. ADJOURNMENT

*The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.*

**THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.**

*Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.*

**Posted: December 6, 2018 3:00pm**

**Amended Agenda: removed #8 Alveo contract, moved #14 Anglers Nest easement to old business, changed the wording on #9, 10 and 11 and removed #12 City use areas, with numbering – December 7, 2018 11:50am**