

The General Manager's Report

April 2018

- Attended the following regular meetings
 - DEMEC Executive Committee Meeting
 - DEMEC Board Meeting
 - Mayor and City Council Meeting
- Attended meeting with Tony DePrima of DESEU to partner in the State Energy Efficiency Programs.
- Held meeting with Bobby Jones and Todd Jackson of Power Secure to discuss a possible battery, energy efficiency offering.
- Held meeting with Charlie O'Donnell of GMB to review engineering efforts and current projects.
- Held executive session with the City of Lewes Mayor and City Council and BPW Board.
- Met with Tomas Panetta and President Preston Lee for an orientation and tour of BPW assets.
- Held multiple phone calls with the Highland Acres tax ditch construction participants- GMB, WJV Construction, DNREC Drainage division, and Randy Burton to repair current short falls.
- Attended the Lewes Mitigation Committee meeting.
- Austin Calaman met with the Library to conclude issues with the ADEL construction short falls.
- Participated in a phone call with Ken Burnham, Donovan Smith TP, Mayor Becker and Charlie O'Donnell to provide cost estimate for Donovan Smith.
- Held progress meetings on Highland Acres Tax Ditch and Mariners Retreat.
- Met with Tidewater to review their operations and maintenance efforts.
- Attended Cyber and Identity theft seminar- provided by UBS.
- Held pre-construction meeting for Tennessee Avenue.
- Attended meeting with Tony Hummel, DNREC, and Tidewater employees to discuss renewal of the BPW NPDES permit.
- Met with Andy Haynie and other PKS staff, Austin Calaamn and Kris Keller to work toward completion of the annual audit.
- Met with Preston Lee, Jason Palewski, and Dan McGreevy about serving utilities to the Groome Church Property.

Board Calendar 2018-19
Agenda items for consideration

April	Approval of the 2018-19 to 2022-23 Capital Budget
May	Swearing in of officers Officers assignments
June	Review draft yearend audit financial report efforts
July	Accept annual financial audit for year ended March 31 First quarter review (April, May, June)
August	Projects review
September	DEMEC annual meeting
October	Second quarter financial report (July, August, September) Six-month financial review- ended September 30 Current Project Review
November/December	Lewes Fire Department donation
2019	
January	Special budget/Strategic Planning
February	Budget presented after board workshop 3 rd Quarter financial report ended for December 31
March	Budget adoption