

# BOARD OF PUBLIC WORKS

## *Vision*

The Board of Public Works exists to improve the quality of life of the customers we serve.

## *Mission*

We are dedicated to providing our current and future customers with utility and other value added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

## **Regular Meeting**

**May 25, 2016**

**4:00 p.m.**

**City Hall**

**114 E Third Street**

## **Agenda**

### 1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

### 2. OATH OF OFFICE

Swearing in of re-elected Directors C. Wendell Alfred and Jack Leshner and newly elected Director of the Board of Public Works- Robert J. Kennedy, III.

### 3. ROLL CALL

#### Board Members

*C. Wendell Alfred*

*D. Preston Lee, P.E.*

*Jack Leshner*

*A. Thomas Owen*

*Robert J. Kennedy, III*

#### Ex-Officio Members

*Theodore Becker, Mayor*

*Darrin Gordon, General Manager*

*Glenn C. Mandalas, Legal Council*

### 4. Election of Directors of the Board and the appointment of Board principals to the divisions (D. Preston Lee, P.E.):

a) President -	<i>Currently C. Wendell Alfred</i>	Proposed _____
b) Vice President -	<i>Currently D. Preston Lee</i>	Proposed _____
c) Secretary -	<i>Currently A. Thomas Owen</i>	Proposed _____
d) Treasurer -	<i>Currently Jack Leshner</i>	Proposed _____
e) Asst. Treasurer -	<i>Currently Vacant</i>	Proposed _____
f) Division Chairs:		
At-Large	<i>Currently C. Wendell Alfred</i>	Proposed _____
Administration Principal & Special Projects	<i>Currently Vacant</i>	Proposed _____
Electric & Insurance	<i>Currently A. Thomas Owen</i>	Proposed _____
Water, Wastewater & Stormwater	<i>Currently D. Preston Lee</i>	Proposed _____
Finance	<i>Currently Jack Leshner</i>	Proposed _____

### 5. REVISIONS AND/OR DELETIONS TO THE AGENDA

6. CONSENT AGENDA

- a) Receive the General Manager Monthly Report
- b) Receive Severn Trent Report for April 2016
- c) Receive President Report
- d) Receive Vice-President Report
- e) Receive Secretary Report, Approve Regular Minutes April 27, 2016
- f) Receive Treasurer Report
- g) Receive Asst. Treasurer Report

7. Open forum/general discussion for the approval of a logo for the water tank refinishing project. INFORMATION/ DISCUSSION/ACTION (D. Gordon)

8. Open forum/general discussion for the acceptance of the Lewes Sanitary Sewer Study, August 2015 Study Amendment by GMB engineering. INFORMATION/ DISCUSSION/ACTION (D. Gordon)

9. Open forum/general discussion covering a review of the current capital projects and additional projects in consideration. INFORMATION/ DISCUSSION/ACTION (D. Gordon)

10. MEETINGS ATTENDED BY BOARD MEMBERS OR STAFF.

11. BOARD OR STAFF REQUESTS FOR AGENDA ITEM(S).

12. CALL TO THE PUBLIC:

*Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.*

13. CALL TO THE PRESS

14. EXECUTIVE SESSION

*Executive Session on discussions on negotiations of contracts. (29 Del.C. § 10004) (b) (2) (6)*

15. ADJOURNMENT

*The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.*

**THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.**

*Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.*

**Posted: May 18, 2016 – 3:30 pm.**