

BOARD OF PUBLIC WORKS

Vision

The Board of Public Works exists to improve the quality of life of the customers we serve.

Mission

We are dedicated to providing our current and future customers with utility and other value added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

**Regular Meeting of the Board of Public Works was held at 107 Franklin Ave Upstairs,
Lewes Delaware on February 17, 2016 at 7:00 pm.**

Board Members Present:

C. Wendell Alfred
D. Preston Lee, P.E.
A. Thomas Owen
Nancy Levenson

Board Members Absent:

Jack Leshner

Ex-Officio Members Present:

Theodore Becker, Mayor
Darrin Gordon, General Manager
Glenn C. Mandalas, Legal Council

Others Present:

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE.

At 7:00pm President Alfred welcomed everyone, called the meeting to order and led Pledge of Allegiance.

2. ROLL CALL

All members present

3. REVISIONS AND/OR DELETIONS TO THE AGENDA

None

4. CONSENT AGENDA

- a) Receive the General Manager Monthly Report**
- b) Receive Severn Trent Report for January 2016**
- c) Receive President Report**
- d) Receive Vice-President Report**
- e) Receive Secretary Report, Approve Regular Minutes November 18, 2015 and January 27, 2016**
- f) Receive Treasurer Report**
- g) Receive Asst. Treasurer Report**

Motion to accept Consent Agenda approved and seconded by Board members.

Executive Session called by Board

Out of executive session and continue to discuss Agenda items.

5 Open forum/general discussion of the proposed Operations and Maintenance Budget for the 2016-2017 fiscal year. Information presented for discussion by D. Gordon.

Discussion included Operating Revenue, Expenses and Non-Operating Revenues for Electric, Water, Wastewater, Stormwater.

Total Operating Revenue: \$13,651,710

Total Operating Expenses: \$1,235,263

Non-Operating Revenues (Expenses): (\$70,719)

Total change in Net Assets for proposed 2016-2017 Lewes BPW Operating/Maintenance Budget: \$1,164,544 or -14.71%

Principal Payments:	SRF-1: \$61,666.42
	SRF-2: \$14,344.98
	SRF WRP: \$651,642.61
Total:	\$727,654

6. Open forum/general discussion of the proposed Capital Improvement Budget for the 2016-2017 to 2020-2021 fiscal years.

Information presented for discussion by D. Gordon

Discussion included the following:

Water – Pilottown & Gills Neck, Water main replacement/renewal, Water transmission to distribution upgrade, hydrant replacement and 50 key valve replacements.

Sewer – Lift station #4, Pilottown & Gills Neck, Sewer main replacement/renewal, Sewer lift station renewal, sewer main grouting, Devries Circle, manhole replacement/rehab, and Savannah Place/Swannendale Acres 4”.

Electric – Savannah Bridge aerial crossing renewal, well field solar installation, wireless metering/Wi-Fi, building improvements/Schley, UG Cape Shores, Schley Ave., generator relocate, renewables behind the meter and 69 KV breaker/metering Delmarva Connection.

Water Production – Water tank maintenance, well maintenance, interconnect – Tidewater.

Stormwater – Storm water master plan action, catch basin renewal, University/Harbor View Ditch improvement, Devries and Railroad/Trail, Iowa storm drain, Outfall one-way valves.

WWTP – Drying bed cover, Drying bed expansion, train wall polyuria, filter press, micro-filter Zenon placement, outfall pipe renewal.

Support – SRF Loan 1, SRF loan 2, GIS Mapping System.

Grand Total 2016-2017 through 2020-2021 Capital Improvement Budget: \$14,253,469

Future City Street Projects: Milton, Paynter & 4th, Johnson St., Marina & 4th, Houston Lewes and Rehoboth Ave.

7. Open forum/general discussion of a proposed resolution 16-002 to approve a loan from the State Drinking Water Revolving Fund to pay for the water utility construction at Highland acres.
Glenn Mandalas Board Legal Counsel read aloud the Resolution.
Passed unanimously

8. MEETINGS ATTENDED BY BOARD MEMBERS OR STAFF.

9. BOARD OR STAFF REQUESTS FOR AGENDA ITEM(S).

10. CALL TO THE PUBLIC:

None in attendance

11. CALL TO THE PRESS:

None in attendance

A motion was made to adjourn Regular Session at 7:42 PM

12. EXECUTIVE SESSION