



***AUTHORIZED BY AN ACT OF THE GENERAL ASSEMBLY MARCH 15TH 1901
TO ESTABLISH CONTROL AND REGULATE AN ELECTRIC LIGHT PLANT
WATER WORKS AND A SEWER SYSTEM FOR THE CITY OF LEWES***

107 Franklin Ave
Lewes DE 19958
(302)645-6228
(302)645-6358 fax

customerservice@lewesbpw.com

Date: _____

Account #: _____

Dear Lewes BPW,

I hereby authorize you to send the water, sewer and storm water bill for the property at

_____ to my tenant _____.

Since the reading dates for the water cannot be changed, I understand that this request will take place immediately upon submission and the tenant may not be fully responsible for that month's billing. This issue will be between me and the tenant. I also understand that when the tenant notifies the Lewes BPW that he is moving, their name will be removed from the account. Any monies I feel that are due to me from the tenant at the time of vacancy will be my responsibility to collect.

I know that this account must be paid in full before Lewes BPW will add the tenant's name. I realize that I will no longer receive the bill for this account but I can call at any time to inquire about the status or any other question that I may have.

Sincerely,

Property owner's signature

Please print legibly