

BOARD OF PUBLIC WORKS

Vision

The Board of Public Works exists to improve the quality of life of the customers we serve.

Mission

We are dedicated to providing our current and future customers with utility and other value added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

Regular Meeting

April 24, 2013

7:00 PM

City Hall

114 E Third Street

Council Chambers

Agenda

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

Board Members

C. Wendell Alfred

D. Preston Lee, P.E.

Jack Lesher

James N. Richmann

Candace Vessella

Ex-Officio Members

James L. Ford III, Mayor

Darrin Gordon, General Manager

Glenn C. Mandalas, Legal Council

3. REVISIONS AND/OR DELETIONS TO THE AGENDA

4. CONSENT AGENDA

- a) Receive the General Manager Monthly Report
- b) Receive Severn Trent Report for March
- c) Receive President Report
- d) Receive Vice-President Report
- e) Receive Secretary Report
- l.) Approval of Regular Minutes dated March 27, 2013 and Stormwater Workshop April 4, 2013.
- f) Receive Treasurer Report
- g) Receive Asst. Treasurer Report

OLD BUSINESS

5. Open forum/general discussion on the Lewes BPW Capital Improvement projects.
INFORMATION/DISCUSSION/ACTION (D. Gordon)
6. Open forum/general discussion of the bad debt collections efforts of the Miles by Miles contract and the moving to use Baird, Mandalas attorneys firm for collections. PRESENTATION/DISCUSSION/ACTION (D. Gordon)
7. Open forum/general discussion of the current negative purchase Power Cost Adjustment of the electric rates structure.
PRESENTATION/DISCUSSION (J. Richmann, D. Gordon)

NEW BUSINESS

8. Open forum/general discussion reviewing the first quarter of the reserve fund investment by UBS- Chesapeake Group. INFORMATION/DISCUSSION (D. Gordon, J. Kujawski, T. Reath)

9. Open forum/general discussion for receiving the 2012 American Public Power Association Safety Award- Honorable Mention. INFORMATION (D. Gordon)

10. Presentation of the Proclamation declaring May 5 – 11, 2013 Drinking Water Week. INFORMATION (D. Gordon)

11. MEETINGS ATTENDED BY BOARD MEMBERS OR STAFF.

12. BOARD OR STAFF REQUESTS FOR AGENDA ITEM(S).
The scheduling of the swearing in of A. Thomas Owens.

13. CALL TO THE PUBLIC:
Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.

14. CALL TO THE PRESS

15. EXECUTIVE SESSION
Executive Session on General Manager Performance appraisal and employee actions and to review and discuss draft meeting minutes of prior executive sessions. (29 Del.C. § 10004) (b) (9) (6) INFORMATION/ACTION

16. ADJOURNMENT

The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.

THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.
Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.

DATE POSTED: April 17, 2013 – 3:00pm