

BOARD OF PUBLIC WORKS

Vision

The Board of Public Works exists to improve the quality of life of the customers we serve.

Mission

We are dedicated to providing our current and future customers with utility and other value added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

Regular Meeting

October 24, 2012

7:00 PM

City Hall

114 E Third Street

Council Chambers

Agenda

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

Board Members

C. Wendell Alfred

D. Preston Lee

Jack Lesher

James N. Richmann

Candace Vessella

Ex-Officio Members

James L. Ford III, Mayor

Darrin Gordon, General Manager

Glenn C. Mandalas, Legal Council

3. REVISIONS AND/OR DELETIONS TO THE AGENDA

4. CONSENT AGENDA

- a) Receive the General Manager Monthly Report
- b) Receive Severn Trent Report
- c) Receive President Report
- d) Receive Vice-President Report
- e) Receive Secretary Report
- I.) Approval of Regular Minutes dated September 26, 2012.
- f) Receive Treasurer Report
- g) Receive Asst. Treasurer Report

OLD BUSINESS

5. Open forum/general discussion to adopt the Lewes Board of Public Works Policies and Procedures Regarding FOIA Requests, per State law. INFORMATION/DISCUSSION/ACTION (D. Gordon, C. Vessella)
6. Open forum/general discussion of the financial review covering the six month 2011/2012 budget. INFORMATION/DISCUSSION/ACTION (D. Gordon)

NEW BUSINESS

7. Open forum/general discussion to approve the signing of the 5 year Sewer Master Plan, per the Capital Projects budget. DISCUSSION/ACTION (D. Gordon)

8. Information/open forum/general discussion on the Canal Crossing capital project and increase of budget for the project.
DISCUSSION/ACTION (D. Gordon)

9. Information/open forum/general discussion of new point source nutrient monitoring requirements in the Delaware estuary for the Howard Seymour WWTP. INFORMATION/DISCUSSION (D. Gordon)

10. MEETINGS ATTENDED BY BOARD MEMBERS OR STAFF.

11. BOARD OR STAFF REQUESTS FOR AGENDA ITEM(S).

12. CALL TO THE PUBLIC:

Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.

13. CALL TO THE PRESS

14. EXECUTIVE SESSION

Executive Session on personnel matters in which the names, competency and abilities of individual employees will be discussed and to review and discuss draft meeting minutes of prior executive sessions (29 Del.C. § 10004) (b) (9) (6)
INFORMATION/ACTION

15. ADJOURNMENT.

The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.

THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.

Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.

DATE POSTED: September 19, 2012, 12:00pm