

BOARD OF PUBLIC WORKS

Vision

The Board of Public Works exists to improve the quality of life of the customers we serve.

Mission

We are dedicated to providing our current and future customers with utility and other value added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

Regular Meeting
February 23, 2011
7:00 PM
City Hall
114 E Third Street
Council Chambers
Agenda

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

Board Members

C. Wendell Alfred
James (Jay) Carmean
James Gayhardt
James N. Richmann
Gary W. Stabley

Ex-Officio Members

James L. Ford III, Mayor

Others

Kenneth D. Mecham, General Manager
Glenn C. Mandalas, Legal Council

3. REVISIONS AND/OR DELETIONS TO THE AGENDA

4. SECRETARY REPORT

- a) Approval of minutes dated January 26, 2011*
- b) Correspondence*

5. RECEIVE THE TREASURER'S REPORT (see Agenda item # 11)

6. REPORTS

- a) Receive the General Manager's Monthly Report.*
- b) Receive Severn Trent's Report for January*
- c) Receive Principals Reports*

OLD BUSINESS

7. Open forum/general discussion on the steps involved in an Asset Management Program for the utility infrastructure (Staff) INFORMATION/ACTION

NEW BUSINESS

8. It is recommended that the Board of Public Works approve RESOLUTION 11-002, A RESOLUTION OF THE BOARD OF PUBLIC WORKS OF THE CITY OF LEWES AMMENDING THE INDUSTRIAL LARGE GENERAL ELECTRIC SERVICE TARRIFF SUPPLIMENTING, SUPERSEDING AND AMENDING SUCH POLICIES ADOPTED BY THE BOARD OF PUBLIC WORKS PRIOR TO FEBRUARY 23, 2011. The Purchased Power Cost Adjustment (PPCA) provision would be removed from this billing class. (Carmean) INFORMATION/ACTION

9. Open forum/general discussion on the aquifer that supplies drinking water for the Lewes BPW customers. (Richmann) INFORMATION/ACTION

10. It is recommended that the Board of Public Works approve an amendment to the Utility Service Agreement with Donovan Smith MHP, LLC dated September 23, 2008. (Staff) INFORMATION/ACTION

11. Open forum/general discussion on the nine months financial reports. (Staff) INFORMATION/ACTION

12. Open forum/general discussion on the proposed Operations and Maintenance (O&M) budget for the fiscal year April 1, 2011 through March 31, 2012. (Staff) INFORMATION/ACTION

13. Open forum/general discussion on the Five Year Capital budget for period April 1, 2011 through March 31, 2017 (Staff) INFORMATION/ACTION

14. MEETINGS ATTENDED BY BOARD MEMBERS OR STAFF.

15. BOARD OR STAFF REQUESTS FOR AGENDA ITEM(S).

16. CALL TO THE PUBLIC:

*Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately **three (3) minutes**. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.*

17. CALL TO THE PRESS

18. EXECUTIVE SESSION

Executive Session on a strategy session involving legal advice or opinion from our attorney-at-law where an open meeting could have an adverse effect on the position of the public body: Preliminary discussions on site acquisitions for the Board funded capital improvements; Personnel matters in which the names, competency and abilities of individual employees will be discussed; Contract matters: (29 Del.C. § 10004) (b) (4) (2) (9)
INFORMATION/ACTION

19. RETURN TO OPEN SESSION.

20. APPROVE THE EXECUTIVE SESSION MINUTES

January 26, 2011

21. OPEN FORUM/GENERAL DISCUSSION AND/OR ACTION ON ANY ITEM FROM THE EXECUTIVE SESSION.

22. It is recommended that the General Manager be authorized to extend the current wholesale electric supply agreement for period as specified by the Board of Directors and in such a manner as to assure electric supply beyond June 1, 2011. (Carmean) INFORMATION/ACTION

23. ADJOURNMENT.

The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.

THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.

Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.

DATE POSTED: February 16, 2011, 10:00am