

BOARD OF PUBLIC WORKS

Vision

The Board of Public Works exists to improve the quality of life of the customers we serve.

Mission

We are dedicated to providing our current and future customers with utility and other value added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

Regular Meeting

May 16, 2012

7:00 PM

City Hall

114 E Third Street

Council Chambers

Agenda

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

Board Members

C. Wendell Alfred

Preston Lee

Jack Lesher

James N. Richmann

Candace Vessella

Ex-Officio Members

James L. Ford III, Mayor

Darrin Gordon, General Manager

Glenn C. Mandalas, Legal Council

3. Oath of Office for Directors of the Board: C. Wendell Alfred, Jack Lesher, James Richmann.

4. Election of Directors of the Board and the appointment of Board principals to the divisions:

a) President - *Currently C. Wendell Alfred*

b) Vice President - *Currently Candace Vessella*

c) Secretary - *Currently D. Preston Lee*

d) Treasurer - *Currently Jack Lesher*

e) Asst. Treasurer - *Currently James Richmann*

f) Division Chairs:

Administration Principal - *Currently Candace Vessella*

Electric - *Currently James Richmann*

Water and Wastewater - *Currently D. Preston Lee*

Asst. Water and Wastewater - *Currently Jack Lesher*

5. REVISIONS AND/OR DELETIONS TO THE AGENDA

6. CONSENT AGENDA

a) Receive the General Manager Monthly Report.

b) Receive Severn Trent Report

c) Receive President Report

d) Receive Vice-President Report

e) Receive Secretary Report

l.) Approval of Regular Minutes dated March 25, 2012.

f) Receive Treasurer Report

g) Receive Asst. Treasurer Report

OLD BUSINESS

7. Open forum/general discussion on the acceptance of the Proposed 2012-2013 Operations and Maintenance Budget as presented and created from the May 4, 2012 Budget workshop. INFORMATION/DISCUSSION/ACTION (D. Gordon)

NEW BUSINESS

8. Presentation/general discussion on the preliminary 2011/2012 audit report as presented by representatives of PKS Inc. INFORMATION (D. Gordon, PKS representatives)
9. Open forum/general discussion of the Memo of Understanding between the Governor of Delaware and the Delaware Municipal Electric Corporation, Inc. (DEMEC) signed May 9, 2012. INFORMATION/DISCUSSION/ACTION (D. Gordon)

10. MEETINGS ATTENDED BY BOARD MEMBERS OR STAFF.

11. BOARD OR STAFF REQUESTS FOR AGENDA ITEM(S).

12. CALL TO THE PUBLIC:

Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.

13. CALL TO THE PRESS

14. EXECUTIVE SESSION

Executive Session on a strategy session involving legal advice or opinion from our attorney-at-law where an open meeting could have an adverse effect on the position of the public body: Personnel matters in which the names, competency and abilities of individual employees will be discussed; Contract matters: (29 Del.C. § 10004) (b) (4) (2) (9) INFORMATION/ACTION

15. RETURN TO OPEN SESSION.

16. OPEN FORUM/GENERAL DISCUSSION AND/OR ACTION ON ANY ITEM FROM THE EXECUTIVE SESSION.

17. ADJOURNMENT.

The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.

THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.
Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.

DATE POSTED: May 9, 2012 12:00pm